YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Gurucharan College
• Name of the Head of the institution	Dr. Bibhas Deb
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7086060432
• Mobile No:	9435173728
• Registered e-mail	principal@gurucharancollege.ac.in
• Alternate e-mail	iqacgcc@gmail.com
• Address	College Road
• City/Town	Silchar
• State/UT	Assam
• Pin Code	788004

2.Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University   **Assam University, Silchar**

- Name of the IQAC Coordinator   **Dr. Apratim Nag**

- Phone No.   **9435104080**

- Alternate phone No.   **9864836087**

- Mobile   **9435104080**

- IQAC e-mail address   **iqacgcc@gmail.com**

- Alternate e-mail address   **principal@gurucharancollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.gurucharancollege.ac.in/upload/AQAR_22-23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://gurucharancollege.ac.in/upload/Academic_Calendar_23_24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.65**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**A**	**3.11**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC   **21/09/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year　　3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?　　Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report　　No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?　　No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The Mental Health and Wellbeing Cell, under the aegis of IQAC, organised a workshop on the occasion of World Mental Health Day on 10th October 2023.

A motivational session on Civil Services as a career was conducted on 14th October 2023 which provided insights to students desirous of a career in civil services.

A Workshop on upcoming skill sets in the field of management was held on 6th May, 2024.

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Plan of Action	Achievements/Outcomes
Necessity of forming a Mental Health and Wellness Cell in view of the importance of mental health of the students.	A Mental Health and Wellbeing Cell was established and the Cell organised a workshop on the occasion of World Mental Health Day on 10th October 2023.
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To encourage the various departments to initiate career prospect programmes.	Various departments organised programmes focusing on career prospects of the students.
To take steps towards raising awareness about dreaded diseases like AIDS.	On 1st December 2023, the World AIDS Day was observed with awareness programmes about AIDS and its prevention.
Various departments are to be sesitized to introduce short-term courses in alignment with the National Education Policy 2020	Few departments took the initiative to start short term add-on courses in tune with the spirit of National Education Policy 2020

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Board	04/02/2025

14. Whether institutional data submitted to AISHE

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Name	Date of meeting(s)
Academic Board	04/02/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	21/01/2025

15. Multidisciplinary / interdisciplinary

Gurucharan College, an institution of higher learning, affiliated under Assam University, Silchar, follows the recommended curriculum Of the parent university. The college has successfully implemented FYUG (Four Year Undergraduate) Programme under NEP 2020 for the session 2023-2024 as per the guidelines of the affiliating University. This student-oriented FYUG Programme focusses on the holistic and integrated development of the students. The overwhelming response from the students to opt for various interdisciplinary courses across their streams and core areas is an encouraging feature of the NEP which could not be delivered as per the earlier CBCS (Choice Based Credit System) curriculum. In consonance with the spirit of the national schemes like Fit India and Khelo India, the college provided VAC (Value Added Courses) like Health and Wellness, Yoga and Sports. The enrollment numbers in these courses are also highly promising. The present generation of youths get opportunity in learning discipline-oriented philanthropic and nation-building activities through the programmes of NCC and NSS. Through the course of "Understanding India", our students are exposed to the age-old Indian cultural heritage and tradition. The add-on programmes such as Certificate Courses in Library Science, Forensic Science and others offer the appropriate platform for multidisciplinary and interdisciplinary learning for the students. Further, keeping with the vision of the Government, special emphasis has been given to ability enhancement and skill development of students through elective courses under these domains.

16. Academic bank of credits (ABC):

Under NEP 2020, there is provision for Credit Transfer options in order to facilitate mobility of students from one institution to another academic institution, weightage to prior learning, opportunity to learn-and-work, fragmented progress and exploitation of institutional expertise. After the implementation of ABC from the session 2023-24 for the students admitted in different colleges affiliated to Assam University, the students of Gurucharan College are also availing the facility provided under the scheme. ABC shall be maintained at the National Academic Depository under DigiLocker, where all credits earned by students shall be kept as a centralized database. Every student has to create an ABC-ID to keep track of his/her acquired credits during the entire year of FYUG Programme. Exit from FYUG Programme and lateral entry into the system, Inter-institutional mobility etc will be guided by the already earned credits as per ABC. The ABC will make it easier to recognize, redeem credits and

transfer credit to another University/Institution, etc. for migration to other institution for further study.

17.Skill development:

The FYUG Programme mandatorily incorporates Skill Enhancement Courses (SEC) for all students across various disciplines. These value-based and/or skill based compulsory programmes are launched with the objective of practical hands- on-training, skills, etc. The main purpose of these courses is to provide students life skills in hands-on mode so as to increase their employability. Alongside the SEC, the institution offers a diverse range of short-term professional courses aimed at enhancing skills. These programs are accessible to students at a nominal fee, allowing them to augment their abilities alongside their regular UG studies. External experts often contribute to these courses, with departments like Commerce and Geology regularly hosting industry professionals and PSU representatives. Such interactions prepare students for potential career paths. College-sponsored events and festivals serve as vibrant platforms for student engagement, transcending linguistic, ethnic, and religious boundaries. This inclusive environment fosters camaraderie and peaceful coexistence among the student body. Students actively participate in organizing these events, honing their leadership skills and uncovering hidden talents in the process.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The unique geographical location of Gurucharan Collge facilitates migration of students from the entire southern Assam and adjoining hilly states like Tripura, Mizoram and Manipur to pursue their dream of higher quality learning in this premier educational institution. The college campus bountifully reflects the rich treasure of our nation's diversity in terms of language, ethnicity and culture. To nurture this diversity, the college wholeheartedly promotes academic and extracurricular endeavors aimed at preserving and promoting the ancient heritage of our nation, including its traditions, customs, and beliefs. Sanskrit, the root of many modern Indian languages, remains a cornerstone of our traditional knowledge system and continues to be a popular subject among students eager to delve into its classical language and inherent wisdom. The Department of Sanskrit collaborates with Sanskrit Bharti (NGO) to regularly conduct Short Term Spoken Sanskrit Courses, attracting a significant number of students from various disciplines over the years. Moreover, faculty members from other language departments enthusiastically

participate in these courses to enhance their teaching domains. The college offers undergraduate discipline-specific core and minor courses in Persian particularly for the religious minorities. It also caters to the linguistic and cultural needs of communities like the Hmar tribe, a prominent tribal group in the Barak Valley known for its vibrant cultural heritage. The college boasts of an Anthropological Museum curated under the guidance of the Department of Anthropology, showcasing artifacts and attire representing various ethnic groups of the Barak Valley, serving as a valuable resource for both general visitors and research scholars interested in the region's folklore and folk culture. The Manuscript Resource Centre (MRC) stands out as a unique feature, housing valuable manuscripts in Sanskrit, Bengali, and bilingual writings, preserving the cultural and intellectual legacy of the Valley region. To usher the spirit of environmentalism and green campus, the college actively engages in tree plantation throughout the campus, with the Botany department spearheading efforts to label trees with both scientific and local names to raise awareness among students about their medicinal and ecological significance. The academic calendar incorporates a good number of festivals and celebrations, providing a platform for students from diverse backgrounds to showcase their talents, fostering cultural assimilation and national integration through active participation and organization.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Gurucharan College, a well-known educational institution in Assam, offers sound and integrated infrastructure to facilitate advanced studies across various disciplines such as Science, Commerce, and Humanities. Initially affiliated with Calcutta University, the College later transitioned to Gauhati University in the post-independence era, serving students and society admirably for over four decades. With the establishment of Assam University in Silchar, the College shifted its affiliation in 1995, adapting to the evolving academic landscape. Throughout its historical trajectory, the College has consistently embraced change, reflecting its unwavering commitment to academic progression. All undergraduate programs, including self- financed courses, adhere to Outcome Based Education (OBE) principles. Departments proactively formulate and submit Program Outcomes, Program-Specific Outcomes, and Course Outcomes to the Principal for approval before publishing on the College website. These outcomes are articulated clearly and precisely, devoid of ambiguity, ensuring students grasp the course's significance

effortlessly. Displayed on departmental notice boards, subject-specific outcomes serve as quick references for students. Each teacher bears the responsibility of aligning their teaching methods and content with the specified outcomes, ensuring a harmonious educational experience.

20.Distance education/online education:

Assam University, the affiliating institution for Gurucharan College, has yet to launch distance learning and correspondence courses. As such, the college cannot offer any distance education programmes by its own. However, it serves as a venue for two reputed distance learning centers affiliated with Indira Gandhi National Open University (IGNOU) and Krishna Kanta Handiqui State Open University (KKHSOU). The college furnishes the necessary infrastructure, faculty, and logistic support for these centers. Additionally, faculty members from the college contribute to the effective operation of these open university centers. IGNOU and KKHSOU offer a comprehensive range of undergraduate, postgraduate, and certificate/diploma courses, catering to diverse learners, including those constrained by financial limitations or work commitments, who find it challenging to pursue regular in- campus courses under Assam University. Faculty and administrative staff frequently enroll in courses offered by these universities to enhance their qualifications. By making use of online teaching platforms such as Google Meet, Zoom, Cisco Webex, YouTube, and TeachMint, the college faculty continues to deliver instruction during holidays and outside conventional class hours, benefiting students through personalized assistance and course revision. To facilitate ICT integration, the college has adopted Google Workspace for Education, providing unlimited user accounts and cloud storage. Its four smart classrooms and two ICT-enabled rooms accommodate simultaneous online instruction for a large student body. Future plans include offering online access to existing skill and professional development courses, with course materials accessible via digital platforms like Google Classroom, TeachMint, and Moodle.

Extended Profile

1.Programme

1.1   **79**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **4491**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **795**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **2715**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **93**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **93**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	79
Number of courses offered by the institution across all programs during the year	

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	93
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	93

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	185.85
4.3 Total number of computers on campus for academic purposes	220

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurucharan College was founded on 15th July, 1935 with the goal of providing the residents of the Barak Valley with high-quality education. It provides undergraduate courses in 25 departments, all of which adhere to the Assam University syllabus, and is associated with Assam University, Silchar.

Every year, a centralised master routine that balances academic and extracurricular activities is prepared by the college's routine committee, which is headed by the principal. In department meetings, departments democratically discuss their teaching plans and then modify their schedules based on this master routine. These arrangements assign faculty members portions of the curriculum, guaranteeing equitable distribution and efficient instruction.

Unit tests and assignments are used by the college to carry out formative internal assessments. Tutorials and remedial classes

take up additional time in the schedule. Additionally, the college makes it easier for students to enrol in MOOCs via the NPTEL or SWAYAM platforms.

Departments often host invited talks. enhance the education of students. Additional diploma and certificate programs in related fields are offered by some departments. Undergraduate experiential learning initiatives increase exposure opportunities.

Stakeholder feedback is gathered efficiently and methodically, and it is then examined to create a report that will be posted on the college website

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Gurucharan College follows Assam University's academic calendar. In accordance with the university's timetable, the principal appoints a committee to draft the academic calendar prior to the start of each semester, which includes curricular, extracurricular, and co-curricular events. It is put on the college website and displayed on notice boards for each student, along with the prospectus.

To discuss the academic calendar and set up lesson plans according to the instructors' syllabuses, each department meets before the start of the academic session or semester.

In addition to listing all of the days that courses are in session, the college's academic calendar also includes holidays and observation days. It is updated and modified based on any changes that the institution suggests.

Strict compliance is ensured by scheduling all lessons and tests in accordance with the calendar. The college firmly adheres to the Continuous Internal Evaluation (CIE), which is specifically included in the academic calendar.

Instructors follow the curriculum and routine when creating their class plans. With Wi-Fi available in every department, teachers can use an ICT-enabled classroom to teach a range of courses.

File Description	Documents
Upload relevant supporting documents	[View File]
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

51

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4491

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

24

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gurucharan College offers courses including human values, sustainability, gender equality, professional ethics, and

environmental challenges under the CBCS curriculum system. The college makes sure that everyone has equal opportunity, especially when it comes to advancing gender equality. The rights of women and children are the subject of many academic disciplines. The Kiron Sashi Women's Cell tackles a range of issues that women from different backgrounds encounter. In order to instill professionalism in students, renowned experts host seminars and talks covering a variety of professional ethics topics across several fields. Professional ethics, gender, human values, the environment, and sustainability are all issues that are incorporated into the curricula of departments including Economics, English, Business Administration, Philosophy, Ecology, and Environmental Science.

Numerous programs on gender equality and related topics are held by the Eco Club and Environment and Climate Change Cell. Courses on scientific ethics and intellectual property rights are also available in some science departments. These courses give students a thorough understanding of human values, environmental sustainability, gender equality, and related subjects. The college also celebrates national holidays and holds a number of cultural events, including Saraswati Puja, Annual Sports, and College Week. Students gain morals, cultural values, patriotism, and an awareness of the world through these activities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

105

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1895

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

947

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts unit tests, seminars and assigns various task or project work as part of its ongoing internal evaluation procedure. Educators try to identify both slow learners and advanced learners by using the evaluation in conjunction with individual student performance. On the basis of the evaluation they set up some remedial sessions to provide the slower learners more attention. For pupils who failed in their exams, additional lessons are provided. Some teachers even utilise the vacation time to give sluggish learners more one-on-one attention. Many possibilities are offered to advanced learners to increase their knowledge and proficiency in relevant fields. Educators encourage students to study advanced reference materials by not only using the library's resources but also the authentic online materials. Even, they are also attempting to prepare the students for research fields. In this respect, some diploma courses are also carried out. Guest lectures and Invited talks by eminent academicians from reputed institutions are often arranged specially for advanced learners. Educational trips to renowned institutions are also arranged. The students are encouraged to participate in various workshops, seminars and conferences. Along with this they are also provided platforms for gaining awareness about the importance of vocational training as well as preservation of wildlife.They are encouraged to take part in the various intra and inter college competitions to enhance their knowledge and skills.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File]

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4491	93

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several interesting initiatives are taken by Gurucharan College to involve students in practical and participatory learning. Students are required to engage in project work and fieldwork to advance their knowledge and skills in many of the courses. In addition to their academic courses, educators also carry out surveys, field visits on a yearly basis to enhance their students' comprehension of the material. The institution hosts a number of events, including hands-on training in different laboratories, exhibits, debates, panel discussions, and quizzes in order to provide the perfect setting for interactive education. Science labs and computer labs are effectively used to give pupils practical learning experiences. Regular guest talks by specialists from reputable field are also arranged to expose participants to the most recent advancements in academia. Through presentations at seminars on subjects they are interested in, students are offered even more opportunities to improve their learning. By involving them in a variety of extracurricular activities, the college's designated cells for NCC, NSS, Sports, Ecoclub, Electoral Literacy Club, and Red Ribbon Club provide students with experiential and participatory learning opportunities. The college's instructors and students actively participate in a number of awareness programmes that are frequently started by NGOs, state, local, and federal governments.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Several interesting initiatives are taken by Gurucharan College to involve students in practical and participatory learning. Students are required to engage in project work and fieldwork to advance their knowledge and skills in many of the courses. In addition to their academic courses, educators also carry out surveys, field visits on a yearly basis to enhance their students' comprehension of the material. The institution hosts a number of events, including hands-on training in different laboratories, exhibits, debates, panel discussions, and quizzes in order to provide the perfect setting for interactive education. Science labs and computer labs are effectively used to give pupils practical learning experiences. Regular guest talks by specialists from reputable field are also arranged to expose participants to the most recent advancements in academia. Through presentations at seminars on subjects they are interested in, students are offered even more opportunities to improve their learning. By involving them in a variety of extracurricular activities, the college's designated cells for NCC, NSS, Sports, Ecoclub, Electoral Literacy Club, and Red Ribbon Club provide students with experiential and participatory learning opportunities. The college's instructors and students actively participate in a number of awareness programmes that are frequently started by NGOs, state, local, and federal governments.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

93

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

93

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

67

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1409

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution makes sure that the procedure for internal evaluation of students' performance is open and transparent. Unit exams, assignments and attendance in class are the major factors used in the internal assessment process. The departments administer unit exams as per their convenience and the instructors of the relevant courses create the test questions. Students are informed well in advance of the internal assessment procedure. Students are informed by their particular course teachers about the unit exam syllabus, which is based on the subjects presented in class. Students' attendance is given due weightage in the internal evaluation in accordance with Assam University, Silchar's norms. The teachers assess the unit exam papers, and the students are promptly informed of the findings. Students can check their internal assessment results by entering into their respective student portals, which are submitted onto the university site on time. Additionally, pupils' work is regularly evaluated by group conversation, homework, fieldwork, and seminars at classroom situations. Even the active participation of the student inside the classroom is also observed by the academicians and on the basis of their query, they always attempt to provide more details on that particular subject- matter. Individual attention is also provided whenever necessary.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college uses unit exams, attendance in class, assignments, seminars, and other methods as part of its ongoing assessment of students in accordance with the policies of the affiliated institution. The college's Examination Cell is in charge of carrying out the internal evaluation and submitting the results to the university site. Students are advised to use their own student portals to view their grades. Any questions from students are carefully reviewed and handled by the Examination Cell, HODs, and faculty members. In order to ensure prompt response, the Examination Cell collaborates with the relevant departments on all such actions. Students who have complaints or questions about their grades, lab work, project-related tasks, internal exam mark repair, or practical mark correction can get assistance from the Examination Cell. To ensure prompt response, the Examination Cell collaborates with the relevant departments on all such actions. The Examination Cell assists students with concerns and questions regarding their grades, practical marks, internal examination marks, lab work, project related tasks, etc., as well as other academic issues. The affiliating university's Controller of Examination receives matters that need more attention. The Exam Cell pays special attention to the complaints concerning the acquisition of university marksheets and certificates.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students are informed about their courses of study at the starting period of each semester so that they may get a general idea of the subjects they will be studying. For the instructors' quick access, hard copies of the curricula, programme outcomes, and course results are kept in the department libraries as well as the college library. When necessary, the lecturers also let the students know about the learning objectives for a certain subject during lectures and tutorials. The learners are motivated to continue with such academic courses. Additionally, the college's admission committee sets up assistance desks for first-year UG students in order to help them choose their course

of study and subject combination by giving them a preview of the overall programme results as well as program specific outcomes. An overview of the several courses that the college offers are found in the college prospectus. Instructors take different initiatives to plan expert or guest lectures for which different great personalities or influencers are invited and center on program-specific learning objectives for the courses of study. The college's career guidance cell also takes the initiative to assist students in selecting their next courses and careers in accordance with their course selections.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://gurucharancollege.ac.in/syllabus.html
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Throughout the whole course of study, teaching, learning, and assessment are ongoing processes. The evaluation of the achievement of course and programme outcomes is based on a number of factors. One such crucial factor that counts towards internal assessment points is attendance, which is worth 10%. For each course paper, students must maintain a minimum attendance rate of 75%. Tests and evaluations are given on a regular basis to improve students' subject-matter understanding. The PO, PSO, and COs specified for each course serve as the foundation for the design of the internal evaluation and the semester-end assessment. The evaluation of the learners' practical competency is based on their laboratory work. Through project work and lectures, students' progress towards achieving their goals is further assessed. A report on the performance of the students in the university's end-of-semester exams is prepared by the result analysis committee. An overview of the degree of programme and course outcome attainment is provided by this. Students are also urged to do better in the next tests. If required, the pupils are also informed of the necessary remedial actions based on their individual performance evaluations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

714

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gurucharancollege.ac.in/upload/SSS_2023_24_Final.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Gurucharan College takes various initiatives to carry out extension activities in the neighbourhood community with active involvement of students, teachers and various cells of the college. Some of the activities in this session are listed below :

1. **The NSS volunteers took part in organizing the event "Veer o ka Bandan" on the occasion of Meri Maati Mera Desh on 13th August 2023.**

2. **The NSS volunteers took part in organizing the event**

"Mitti ko Naaman" on the occasion of Meri Maati Mera Desh on 14th August 2023.

3. The NSS wing of the college organized an awareness program against deforestation and necessity of plantation drive on the occasion of Meri Maati Mera Desh.

4. A one hour Shram Daan Program was undertaken on 1st October 2023.

5. An invited lecture on Plastic Awareness was organized on 16th October 2023.

6. An Induction Program of newly joined NSS Volunteers was organized on 18th October 2023.

7. Study kits were distributed to the students of NSS run coaching center at the adopted village at Itkholaghat on 19th October 2023.

8. A voter awareness campaign was held in the college on the eve of Lok Sabha Election 2024 on 5th March 2024.

9. A voter awareness campaign was held at Algin Grant area on the eve of Lok Sabha Election 2024 on 15th April 2024.

10. A cleanliness drive was held in the college campus on the occasion of World Environment Day on 5th June 2024.

11. International Women's Day was observed on 13th March 2024 in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

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0
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File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

```
12
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File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

```
388
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File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college boasts a well-equipped infrastructure, including 34 classrooms with seating capacities ranging from 60 to 125 for regular classes. The science section houses 32 laboratories, fostering hands-on learning experiences. Notably, the Zoology Department features a DST-sponsored laboratory. To support blended teaching methods, the college has developed seven ICT-enabled classrooms and a smart panel-equipped conference hall, IQAC office. Students have access to individual computer facilities in the departments of Computer Science, Commerce, Physics, Biotechnology, and Zoology. The campus is fully Wi-Fi-enabled and monitored via CCTV for smooth operations. A language laboratory with computer access further enhances learning opportunities. The college library features 18 computers, including two specially designated for differently-abled students. The Administrative Block includes the Principal's room, Vice Principal's room, Accounts Office, and a General Office with multiple counters for student convenience. For outstation students, separate hostels for boys and girls are available, each with a student-managed and well-supervised mess facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A robust infrastructure forms the backbone of a well-functioning institution. Both academic and extracurricular facilities play a crucial role in fostering the holistic development of students. The college auditorium, with a seating capacity of 450, provides an ideal venue for cultural events, official functions, and accommodating large gatherings effortlessly. Outdoor activities are supported by an open field, a badminton court (located in front of the Chemistry Department), and a table tennis setup in the girls' common room. The college also houses a Sports Cell, led by a faculty in charge, to organize sports events and manage the available equipment. Fitness enthusiasts can utilize the gymnasium in the Kiron Sashi building, equipped with various

fitness machines. The gym operates under supervised sessions by
a trainer from the non-teaching staff, with designated timings
for girls (6:00 am to 8:30 am) and boys (4:30 pm to 7:00 pm).
Additionally, yoga activities, including the celebration of Yoga
Day, are conducted within the campus. For refreshments, the
campus features a canteen catering to both students and staff,
ensuring a comfortable and convenient environment for all.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.85

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library serves as a vital learning resource in any academic institution. Embracing the shift toward blended learning and e-resources, the B.C. Gupta Memorial Central Library utilizes SOUL (Software for University Libraries) to streamline the management of its resources. This automation supports acquisition, cataloging, and maintenance, with a database of 28,000 items managed through SOUL 2.0. The cataloging module records newly purchased books, integrating them into the library database, while the circulation module manages membership data. New users are registered under this module, which also tracks real-time transactions, such as issuing, returning, or renewing resources. Barcode technology ensures efficient handling of book circulation processes. Additionally, the library employs OPAC software, allowing users to check the availability and details of books conveniently. To support digital learning, the library subscribes to e-journals accessible through INFLIBNET and N-List, providing members with diverse academic materials.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.51

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

88

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

G.C.College has a well-oriented framework of IT facility with its campus. The college as a whole has about 220 computer systems in total, with each department having a separate individual setup of computer facilities, some equipped with scanners and printers. The whole campus is WiFi enabled, using

34 MBPS BSNL leased line with adequate speed for use in the college. The departmental computer facilities along with the browsing section of the library are at the disposal of students to be used as and when necessary for academic purposes. These facilities provide sufficient IT support to the students. The B.C.Gupta Central Library also has the permission of online/remote access to NLIST and OPAC facilities, having 18 computers in the browsing section. The G.C.College administrative block has 33 computers making the administrative work seamless. The college was also fortunate to receive 5 computers as a donation from the State Bank of India.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

220

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.06

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

G.C. College takes a participatory management approach in its overall upkeep and management, smooth functioning of its various organs in the interest of conducive teaching-learning environment. Several committee/subcommittee/cells are constituted with due process through the College management i.e., Governing Body (GB) which gives required inputs and support to the College authority for smooth functioning. Physical infrastructure being a key ingredient in smooth functioning of a college, efforts are made to streamline various works related to maintenance through a well laid out, institutionalized procedure so that optimum capacity utilization is achieved. Classrooms are maintained by the College Development Section attached to the Principal's Office. Students are also encouraged to get involved in overall upkeep of the laboratories. A system Analyst takes care of the computer related issues while the ICT subcommittee looks after the ICT facilities. Library Committee takes decisions regarding implementation of different projects. Books are procured in the library by taking recommendations from all the departments of the college. A faculty member is assigned as the Sports in Charge of the College who looks after the maintenance and utilisation of Sports facilities. A Gymnasium Subcommittee supervises activities and maintenance of the gymnasium facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

869

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	**B. 3 of the above**

hygiene) ICT/computing skills

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

162

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Electoral Literacy Club Gurucharan College Unit celebrated the 14th National Voters' Day on 25th January 2024. Live demonstration of EVM/VVPAT by the Officers from Election Branch, Cachar was done which helped numerous students to learn and know the same.

Annual Sports Festival 2024 was organized by our college on 1st, 2nd and 3rd February 2024 which included numerous events and sports such as Arm wrestling, Carrom, Chess, Badminton, Cricket etc.

Saraswati Puja was celebrated on 14 February 2024 in the college campus which encourages students for active participation in co-curricular activities.

Kiron Sashi Women's Cell of our college celebrated International Women's Day 2024 on 15th March 2024 which included competitions namely Sweet And Savory Showtime and On Spot Photography Competition. Workshops on makeup and personal grooming, mobile photography and baking were organized to help students gain experience and interest towards entrepreneurship.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.

The GCC Alumni society – "G C COLLEGE ALUMNI ASSOCIATION" is a nonprofit making Registered National Level Society, under the Societies Registration Act XXI 1860, New Delhi bearing the Registration No: District East / Society/ 556/ 2013.

Gurucharan College, Silchar Alumni Association was started in 2005. The Association has 150 registered members along with more than 40 honorary members. The Alumni Association is an able-bodied team with a lot of enthusiasm, motivation and dedication to promote the Society. The Association aims at serving all former students, irrespective of whether they are registered or not.

The Association is dedicated to bringing together the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community.

The association provides a platform for interaction and contribution by the alumni and also creates a channel for all those who want to contribute back to the alma mater and the society. The association plans to organize reunions, publish books, promote the culture of north east and Barak Valley.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's vision and mission are clearly outlined and incorporated into various institutional documents, which are

shared with a wide range of stakeholders. The governance structure of the institution is shaped by its vision, with governance practices designed and executed to align with this vision.

The Governing Body, serving as the principal decision-making authority of the college, is empowered to formulate policies and take decisions. As the Secretary of the Governing Body, the Principal is entrusted with executing these decisions. Consistent with the college's vision and mission, governance strategies are developed and implemented, as elucidated below:

- Development of a comprehensive master plan emphasising the holistic advancement of the college.

- Adoption of a decentralised approach to various functions, fostering participatory governance through the establishment of diverse committees and cells.

- Ensuring stakeholder's engagement in the deliberations and activities of the Governing Body, committees, and cells.

- Facilitating the involvement of faculty, non-teaching staff, and students in various committees for the execution of various programmes.

- Facilitation of extension activities coordinated by the National Service Scheme (NSS), National Cadet Corps (NCC), and Extension Cell.

- Collective endeavors by the college aimed at contributing to national development and societal progress.

- Furthermore, faculty members serve as mentors, guiding students toward comprehensive development.

File Description	Documents
Paste link for additional information	https://gurucharancollege.ac.in/vision-mission.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional practices are grounded in the principles of decentralization and participatory management, with the goal of achieving the college's vision and mission. This approach is exemplified by the involvement of faculty, non-teaching staff, guardians, and representatives from the affiliating University in the Governing Body. The decentralized structure is further reinforced through the creation and operation of various committees and cells, which support the efficient functioning of the college.

At the apex of the organizational structure of the College sits the Governing Body, presided over by the President, serving as the primary decision-making body. The Principal, as the executive head of the College, assumes pivotal responsibilities for both administrative and academic affairs. Operational exercises of the office are entrusted upon the Head Assistant, while the Librarian is responsible for the efficient management of the college library. Moreover, the diverse committees and cells serve as vital staff organisations, tasked with offering advisory support and coordinating organisational functions.

The College's operations are governed by the College Management Act of Assam, supplemented by specific provisions from Assam University, Silchar. Various committees, including the Career Guidance Cell, Grievance Redressal Cell, Routine Committee, and statutory bodies like the Anti-Ragging Committee and the Internal Complaints Committee, collaborate with the college administration to fulfill institutional mandates and promote the holistic growth of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The administrative practices of the college are guided by an institutional strategic plan, formulated and endorsed by the Principal in collaboration with various stakeholders, notably

teachers. Following its preparation, the plan undergoes deliberation and approval within the Governing Body before being officially adopted for execution. Central to the strategic plan is a student-centric approach, aiming to foster the growth of students into productive and proficient citizens of the nation. Teachers assume a pivotal role in executing the strategic directives, operating under the leadership and guidance of the Principal.

The Governing Body holds responsibility for overseeing institutional development, particularly in infrastructure enhancement. This entails initiatives such as building expansion, provision of additional facilities, introduction of new courses, faculty recruitments, and engagement of visiting teachers. To fortify both academic advancement and infrastructural growth, the college administration establishes numerous committees. In formulating the strategic plan, committee-members deliberate upon various pertinent factors, including:

- Evolving educational paradigms

- Student and societal needs and priorities

- Socio-economic milieu

- Relevance and efficacy of proposed strategies

- Practicalities of implementation in terms of timing and location

Following thorough consideration of these aspects, the Principal formally places the strategic plan of the College, encapsulating the collective vision and aspirations of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gurucharancollege.ac.in/upload/GCC%20STRATEGIC%20PLAN%202023-24.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The activities undertaken by the College are broadly categorised into two main components: academic and administrative.

Academic activities are governed by the regulations and guidelines established by the affiliating institution, Assam University, Silchar, which, in turn, adheres to the provisions set forth by the University Grants Commission (UGC). Matters pertaining to course curriculum, examinations, and result declarations are administered in accordance with the regulations and provisions stipulated by Assam University, Silchar.

On the administrative front, supervision is provided by the Directorate of Higher Education (DHE), Government of Assam. The Governing Body, led by the President, serves as the highest authority within the College. The Principal's office encompasses sections dedicated to general administration, accounts, and development, with operational functions guided by the Administrative and Financial Rules laid out by the Government of Assam.

Academic Departments within the College are overseen by the respective Head/s of the Department/s. Various committees, comprising representatives from the faculty, non-teaching staff, and students, are established to assist the administration in managing different functional aspects of the institution.

Recruitment processes for teaching staff adhere to guidelines issued by the Director of Higher Education, Government of Assam, while non-teaching personnel are recruited in accordance with the regulations formulated by the Government of Assam.

File Description	Documents
Paste link for additional information	https://gurucharancollege.ac.in/ServiceRules.pdf
Link to Organogram of the Institution webpage	https://gurucharancollege.ac.in/organogram.html
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has implemented several welfare measures aimed at enhancing the well-being of both teaching and non-teaching staff. Some of these initiatives include:

- GIS and GSLI are available to all employees of the College, ensuring financial security and protection against unforeseen circumstances.

- Eligible employees have access to the Employee Provident Fund (EPF), facilitating savings and retirement planning.

- G.C. College Employees' Credit and Thrift Society operates to encourage savings habits among staff members and offers financial assistance through loans when needed.

- A 1% reservation quota is allocated for the admission of wards of College employees, fostering accessibility to quality education for staff members' families.

- Both teaching and non-teaching staff are entitled to Casual Leave, providing flexibility in managing personal commitments and unforeseen exigencies.

- Earned Leave is granted to both teaching and non-teaching staff.

- **Female employees who are mothers and need to attend to childcare responsibilities are entitled to Child Care Leave, supporting work-life balance and parental obligations.**

- **Maternity Leave is provided to female employees, ensuring adequate time for maternal recuperation and childcare bonding.**

- **Employment opportunities are extended on compassionate grounds to the next of kin of deceased employees, offering support during times of bereavement and ensuring continued livelihoods for affected families.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College employs a Performance Appraisal System within the

Career Advancement Scheme (CAS) promotion framework. Appraisal reports are compiled by various superiors within the institutional hierarchy, in collaboration with the Internal Quality Assurance Cell (IQAC). These reports are subject to scrutiny by a dedicated committee tasked with evaluating promotion proposals.

Following this initial assessment, the IQAC Coordinator forwards recommended promotion proposals to the Principal for consideration. Subsequently, a Departmental Promotion Committee (DPC) is convened, with representation from the affiliating University, to conduct a final review. Upon completion of this scrutiny process, the proposal is presented to the Governing Body for endorsement, before being forwarded to the Directorate of Higher Education, Assam.

Promotions for non-teaching staff members are determined primarily on seniority. Guidelines outlined in circulars issued by the Director of Higher Education, Government of Assam, in accordance with UGC regulations, inform the promotional process.

Additionally, the Principal maintains records of employees' annual performance evaluations in their respective service books, ensuring transparency and documentation of their professional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the conclusion of each fiscal year, the college undergoes an Internal Audit conducted by a Registered Chartered Accountant. This comprehensive audit encompasses the examination of the Income and Expenditure Account, Receipts and Payments Account, and Balance Sheet. The Internal Auditor meticulously cross-references all pertinent documents with the accounting records maintained by the college's office.

Conducted on a concurrent basis, the Internal Audit serves to identify and address any anomalies that may have arisen throughout the year. The Audit Report, detailing findings and recommendations, is presented annually during the Governing Body meeting. Here, any audit objections identified are thoroughly deliberated upon. The Governing Body actively engages in addressing these objections, seeking to rectify any discrepancies identified. Recommendations for necessary rectifications are subsequently forwarded to the Principal for action, ensuring compliance and adherence to established financial protocols and standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has established a mechanism to ensure the effective and efficient utilisation of available financial resources, aimed at supporting the teaching-learning process and overall development. Gurucharan College, being a Provincialized College under the Government of Assam, substantially relies on tuition fees as its primary source of income, generated from admissions into both general and self-financed courses.

In addition to tuition fees, the college also receives research grants from various government and non-government agencies, as well as funds from state and central government initiatives such as the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) fund, predominantly allocated for infrastructure development. Supplementary funding is obtained from centre fees received from the Indira Gandhi National Open University (IGNOU) and Krishna Kanta Handiqui State Open University (KKHSOU). These additional resources contribute to the mobilisation of funds, which are then allocated for both recurring and non-recurring expenditures.

Key areas of expenditure include enhancing infrastructure capacity, providing financial support for seminars, workshops, expert talks, and Faculty Development Programs, as well as allocating adequate funds for extracurricular events, sports and cultural activities for students. Furthermore, annual scholarships and prize money are disbursed to deserving students from the allocated endowment fund, promoting academic excellence and student welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) maintains a vigilant approach to ensure the quality standards of all stakeholders associated with the college. In addition to departmental initiatives, the IQAC centrally facilitates the celebration/observation of various national and international days. Recognizing innovation as pivotal for quality enhancement, the IQAC hosts Innovation Exhibition/s involving all the departments to stimulate students' creativity. Prizes are awarded to commendable innovation projects, fostering a culture of ingenuity.

Moreover, the IQAC demonstrates commitment towards sustainability by conducting year-round programmes to raise awareness on pressing issues such as environmental conservation,

climate change, and water conservation. Interactive sessions
featuring experts from diverse fields are organised to enrich
the stakeholders' understanding and promote enhanced quality
standards.

Collaborating with the Career Guidance Cell, the IQAC
facilitates career orientation programmes for students,
contributing to their long-term professional development and
enhancing their quality standards. Furthermore, the IQAC fosters
collaborative partnerships across institutions by executing
Memorandums of Understanding (MoUs).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Under the auspices of the Internal Quality Assurance Cell
(IQAC), departments convene meetings at the commencement of each
academic session to devise comprehensive teaching plans spanning
the entire semester. Similar meetings are held prior to semester
examinations to evaluate student readiness. Departments are
mandated to allocate teacher workloads in adherence to
guidelines outlined by the affiliating university and the
University Grants Commission (UGC).

Crucially, departments are tasked with communicating program
outcomes, program-specific outcomes, and course outcomes to
students prior to the commencement of classes, ensuring clarity
and alignment with educational objectives. Collaborating with
the Examination Cell, the IQAC ensures the internal assessment
process is transparent, timely, and effective. It mandates a
minimum attendance threshold of 75% per paper and facilitates
remedial classes for students identified as needing additional
support based on unit test performance.

Furthermore, the college timetable includes tutorial classes to
facilitate student engagement and address academic queries.
Head/s of the Department/s and faculty members extend/s support
to students in resolving both academic and non-academic

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challenges. Additionally, faculty members participate in Board
of Undergraduate Studies (BUGS) meetings convened by the
affiliating university to discuss and ratify syllabus
modifications as necessary.

In leveraging modern educational tools, the college maintains a
YouTube channel, GCC eAcademia, where webinars and lecture
sessions are regularly uploaded. This resource allows students
to access educational content at their convenience, promoting
flexible learning opportunities.
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has always been concerned with Gender Equity and Sensitivity and has been part of its activity to promote gender equity in all other spheres of its operation in collaboration with other stakeholders and bodies/wings of the college. 1. Curriculum : The engagement of both male and female students is possible in various co-curricular activities like Annual Sports and Cultural Week, Sharod Utsav and Milad-e-mehfil. 2. Programs : a) On 15th March 2024, a mobile photography workshop and on spot photography competition was held that showcased the skills of both boys and girls in celebration of International Women's Day 2024. Sri Saumitra Baishya was the resource person on that very program. 3. Facilities : a) Safety and Security- The CCTV surveillance system and 24x7 stationary security deployments monitor the entire campus. b) Common Rooms : Separate well-equipped common rooms are available for boys and girls students to enjoy leisure time.

c) Women Cell programs : All aspects of redress, awareness and empowerment concerning all women stakeholders are exclusive to the Institution's Kiron Sashi Women Cell (KSWC).

File Description	Documents
Annual gender sensitization action plan	https://gurucharancollege.ac.in/upload/Annual_Gender_Sensitization_Action_Plan_23_24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gurucharancollege.ac.in/upload/7.1.1_Additional_Information_23_24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File]

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste bins are prescribed for storing both non-biodegradable and biodegradable wastes generated by the various Departments of the Institution, Science laboratories, Library, Hostels, Canteen, common rooms, and open areas of the campus.The Compost Pit receives Biodegradable wastes of paper and residues of plants and Municipal Council disposes of Hostel kitchen waste.The SMB usually disposes of plastics onto a landfill site while sterilized biological and biochemical wastes are kept in a secure pit free from possible contamination.The wastes which are very small can be left in a place

for the SMB to dump them at designated site only and there is no hurry. Empty chemical containers obtained from the various laboratories can be disposed of by selling them as scraps. E-wastes have a store in another section that is later given to authorized vendors for reuse or disposal at a price.The campus topography favors natural drainage of surface runoff and waste, all of which end up in the wastewater tank containing impurities that have dissolved out.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File]

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the	**C. Any 2 of the above**

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	*View File*
Certification by the auditing agency	*View File*
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Gurucharan College perennially strives to build up an inclusive environment for the learners and teachers by incorporating certain values and executing its policy towards a pluralistic but amicable coexistence.

1. The preservation and protection of ethnic culture, tradition and crafts is well reflected in the magnificent display of the Anthropological Museum of the college.

2. Besides the normal academic activity, the students and teachers of the college render their voluntary services towards the community through philanthropic measures in the adopted urban slum and the village of the Institution. The value of sharing, caring and belongingness for the society is learnt through such activities.

3. To recognize the religious diversity, the Institution celebrates Saraswati Puja, Milad-Mehfil, Martyr's Day with the same honour and dignity. Overwhelming participation of students across religious/cultural backgrounds in celebration of Sharod Utsav shows our commitment towards cultural integration beyond the linguistic/religious/ethnic boundaries.

4. The Annual College Week and Freshers' Welcome program provide the platform to the students individually and as a team through various cultural shows, literary activity and sports events to showcase their talents, skills and leadership ability.

5. The value of discipline, patriotism and selfless service are being learnt through the participation in NCC activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Electoral Literacy Club (ELC) of the Institution which was initiated by the Department of Political Science is responsible for sensitizing the students and employees regarding the constitutional rights and obligations, duties and responsibilities of citizens by adopting various measures and undertaking awareness programmes. From its inception, the ELC organized many programmes related to upholding constitutional values among students and teachers. In collaboration with District Administration, time to time ELC organized various

events on wider themes ranging from poster presentation, quiz competition, street corner lectures on awareness, Electors' Verification programmes, celebration of National Voters' Day as an annual programme etc. On 25th January, 2024 National Voters' Day was celebrated in the college campus with the theme, " Nothing Like Voting, I Vote For Sure". On that occasion, a live EVM/VVPAT demonstration was organised by the District Administration and Election Branch, Cachar for all voters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At Gurucharan College, there exists a variety of traditions, beliefs and races and these are shown through commemorations. At the same time, such activities help Students to be innovative in their thought processes as well as organizing abilities.Various events and festivals are celebrated with hope and brightness after the darkness of the pandemic period which ended when life was back to normal. Individual departments took part in the Azadi ki Amrit Mahotsav to celebrate Independence Day by flying the National Flag at departmental buildings. A large group of students, teachers and NCC units from the college together with other institutions and organizations assembled for a joint celebration program facilitated by the district administration. Besides celebrating Republic Day, the college celebrated Earth day, World Environment Day, International Day for Biological Diversity, National Mathematics Day, World Sanskrit Day. The college also combined these efforts with the departments' own events such as Anthropology day, National Science Day, National Voters' Day, International Women's Day, Parakram Divas, Rabindra Jayanti, Martyrs' Day, Hindi Divas, International Yoga Day, Outreach Program etc. During the celebrations, diverse programmes and activities were staged.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices (02 nos.) 1. Title of the practice: Zero Garbage Campus and Green initiatives 2. Objectives of the practice: "Reduce, reuse, recycle and restrict" for a clean and green environment. 3. The Context: Constant motivation and training of all concerned; regular monitoring of the vast campus. 4. The Practice: Higher academic institutions have the responsibility to impart awareness and education to the new generation about the environmental challenges. Constraint: Fund and Technology. 5. Evidence of Success: Significant behavioral changes of the

stakeholders, with increased awareness level and improvement of quality of the ambience. 6. Problems Encountered and Resources Required: Collaboration with Govt./NGOs/Institutions for technology transfer and training. 7. Notes(Optional): Participatory environmental management practice shared with other Institutions through outreach programs.

1. Title of the practice: Bird watching or birding activity. 2. Objectives of the Practice: To locate and identify different bird species 3. The Context: Practice of watching birds including its identification, habits and behavior. 4. The Practice: The college took part in the campus bird count as a part of the great backyard bird count in India for the last four years. 5. Evidence of Success: Many students have learnt the usage of mobile phone app for bird watching and identification. 6. Problems Encountered and Resources Required: Due to urbanization, the bird species have become very rare and also deforestation leads to difficulty in finding the bird species. 7. Notes(Optional): Bird watching became popular and students started to take interest in various aspects of birds, locating and identifying.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A Manuscripts Centre which is owned and maintained by the college collaborates with the National Mission for Manuscript, (now housed in IGNCA), Ministry of Culture, Govt. of India instead. The Manuscripts Centre comes in two parts: The first is Manuscript Resource Centre recognized in 1995 by National Mission for Manuscript and the second part is Manuscripts Conservation Centre set up in 2010 through the Ministry of Culture, GOI. The Centre currently houses around 150 manuscripts which were gifted by 15 benefactors out of altruism. As of now, 92 manuscripts have been catalogued. These consist of 79 in Sanskrit, 11 in Bengali with 2 being bilingual (Sanskrit-Bengali) while others remain undocumented. The earliest of the catalogued manuscripts dates back to 1873 AD. The compositions consist of prose and poetry written on paper material as well as

Sachi Patra (bark of tree) in archaic Bengali script. These works are important National Resources that embody the literary, cultural and historical heritage of a region.So, the Manuscript Resource Centre has a chance of unearthing the intellectual tradition spanning this area. While speaking about academic needs, those students who have interests related to research work have an opportunity to see these documents quite often.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

There will be more of a focus on introducing add-on courses to those departments in the college that have not yet done so. Similarly, the infrastructure and resources of existing value added classes will be increased to accommodate many students. The college should focus on ensuring better services at its offices through digitalization. The preservation potential and easy retrieval can be enhanced by creating soft copies of all important old files and documents. Using solar power will be considered as the primary measure to be taken for reducing dependency on the grid supply and power tariff reductions at day-to-day needs like laboratories and the computer section.One other forthcoming scheme is making sure that rainwater is harvested well for maximum utilization of the readily available but abundant natural resource in this climatic zone. It is also a plan of the college to deliver Open and Distance Learning modules with the affiliating university that would see education going tothe disadvantaged and underprivileged.The college will speed up ongoing construction of crucial infrastructure facilities such as extension of new classrooms and hostel lodging alongside preparing for the implementation of proposed NEP by the affiliate University.